

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

March 24, 2015

CALENDAR

Mar	24	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Mar	24	immediately following	Executive Session, J.C. Rice Educational Services Center
Mar	24	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Apr	14	7:00 p.m.	Regular Board Meeting, Roosevelt Elementary School
Apr	21	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center

- A. CALL TO ORDER/PLEDGE
- B. INVITATION TO SPEAK PROTOCOL
- C. SUPERINTENDENT'S STUDENT ADVISORY COUNCIL REPRESENTATIVES
- D. Gift Acceptance - The administration recommends the Board accept with appreciation recent donations made to Elkhart Community Schools.
- E. STUDENT RECOGNITION
 - Middle School Honors Choir
 - N.E.R.D.S. Robotics Team
- F. DEPARTMENT SPOTLIGHT
 - Instruction & Learning Department
- G. MINUTES -
 - March 10, 2015 – Public Work Session
 - March 10, 2015 – Regular Board Meeting
 - March 17, 2015 – Public Work Session
- H. TREASURER'S REPORT
 - Consideration of Claims
 - Financial Report – January 1, 2015 – February 28, 2015
 - Fund Loans
 - Memorandum of Understanding – The Business Office recommends approval of a Memorandum of Understanding with GK Bristol Childcare Corporation, and requests authorization to finalize a lease agreement pursuant to the MOU.

Fundraisers- The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

I. NEW BUSINESS

Board Policy JHB – The administration presents proposed revisions to Board Policy JHB, Child Care Programs, for initial Board consideration.

Administrative Regulation JHB – The administration presents proposed revisions to Administrative Regulation JHB, Memorandum of Agreement, for initial Board review.

Communications & Data Department Report

Student Services Department Report

Memorandum of Understanding – The administration recommends approval of a Memorandum of Understanding with the Boys and Girls Club of Elkhart.

Grant Approval – The administration recommends Board approval for the submission of a grant application to Teachers Credit Union Foundation.

Grant Confirmation – The administration seeks Board confirmation of a grant to Indiana Youth Institute.

Overnight Trip Requests – The administration seeks Board approval of overnight trip requests.

J. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

K. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

L. ADJOURNMENT



BRISTOL ELEMENTARY SCHOOL
Elkhart Community Schools
705 Indiana Avenue, Bristol, IN 46507-9458
(574) 848-7421 / 7422 fax
www.elkhart.k12.in.us

inspiring. excellence.

DATE: 3/4/2015
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Melissa Jennette
RE: Donation Approval

Bristol Elementary School received two bikes and two bike helmets (approximately \$220 cost) to be given away to the two (one boy and one girl) top Readers in 3rd grade. This was a 3rd grade incentive for ISTEP, IREAD, and WSBT's I Love to Read Challenge.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Jan Farron
BABSCO
2410 S. Main St.
Elkhart, IN 46517



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth

FROM: Bruce Klonowski *BK*

DATE: March 10, 2015

RE: Gift Approval – Funding Student Costs

Elkhart Community Schools received a donation in the amount of \$2,000.00 from David V. Smith and Nancy B. Smith to support funding student costs.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

David V. Smith and Nancy B. Smith
21395 Meadow View Ct.
Bristol, IN 48507



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth
FROM: Bruce Klonowski - *BK*
DATE: March 10, 2015
RE: Gift Approval – Funding Student Costs

Elkhart Community Schools received a donation in the amount of \$100.00 from Water Managers, Inc. to support funding student costs.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Water Managers, Inc.
DBA Kauffman Laundry
231 W. Indiana Ave.
Elkhart, IN 46515



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth
FROM: Bruce Klonowski *BK*
DATE: March 10, 2015
RE: Gift Approval – Funding Student Costs

Elkhart Community Schools received a donation in the amount of \$100.00 from Thomas R. and Dorothy P. Arnold to support funding student costs.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Thomas R. and Dorothy P. Arnold
54610 Meadow Bank Ln.
Elkhart, IN 46514



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CURRICULUM AND INSTRUCTION
J. C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559 / 5556 fax
www.elkhart.k12.in.us

Memorandum

TO: Dr. Rob Haworth

FROM: Bruce Klonowski *BK*

DATE: March 10, 2015

RE: Gift Approval – Funding Student Costs

Elkhart Community Schools received a donation in the amount of **\$200.00** from Mr. Larry Huneryager, former Eastwood teacher, to support funding student costs.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Mr. Larry Huneryager
101 Homan Ave.
Elkhart, IN 46516



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ELKHART CENTRAL HIGH SCHOOL
Elkhart Community Schools
One Blazer Boulevard, Elkhart, IN 46516-4565
(574) 295-4700 / 4712 fax
www.elkhart.k12.in.us

DATE: March 13, 2015

TO: Dr. Rob Haworth
Board of School Trustees

FROM: Frank Serge, Principal
Ted Elli, Dept Chair IT

RE: Donation Approval

A monetary donation has been given to the Elklogics Robotics Team # 2867 from the combined efforts of Elkhart Central High School and Elkhart Memorial High School. This donation will be used to help fund the Robotics Team and its endeavors. The total of the donation is \$ 600.00.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Collins & Company
17880 Commerce Dr
Bristol IN 46507

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 10, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 5:30 p.m.

Time/Place

Board Members

Present:

Carolyn R. Morris

Susan C. Daiber

Karen S. Carter

Dorisanne H. Nielsen

Jeri E. Stahr

Douglas K. Weaver

Roll Call

Absent:

Glenn L. Duncan

ECS Personnel Present:

Rob Haworth

John Hill

Doug Thorne

Bob Woods

The Board discussed the request for reappointment to the Elkhart Public Library Board; an Agricultural Life Science Teacher position and recent visit to Beech Grove; School Without Walls; Northwest Evaluation Association (NWEA); upcoming Third House meeting and lunch; and the agenda for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:10 p.m.

Adjournment

APPROVED:

Carolyn R. Morris, President

Karen S. Carter, Member

Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Signatures

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
March 10, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart -
7:00 p.m.

Place/Time

Board Members Present:	Carolyn R. Morris Glenn L. Duncan Susan C. Daiber	Karen S. Carter Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Carolyn Morris called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order/Pledge

Mrs. Morris discussed the invitation to speak protocol.

Protocol

Superintendent's Student Advisory Council (SSAC) representatives from both high schools; Olivia Haworth from Central High School (CHS) and Krystal Grubb from Memorial High School (MHS) were welcomed and introduced themselves. Olivia is a sophomore and student council treasurer, and is involved with the yearbook. She reported on school activities including last week's mock exams, class Olympics, Shades of Blue and Jazz choirs' recent awards, Riley Dance marathon, Sadie Hawkins dance, and SSAC's food drive; Krystal, is a sophomore and involved in student government. She reported on various school activities including: youth art exhibits at Midwest Museum of Art, Rotary sending four students to Rotary Youth Leadership Academy in April, choir competed at state, start of spring sports, basketball sectional game against Northridge, funds collected through Pennies for Patients for the Leukemia/Lymphoma Society, and 3-on-3 basketball in conjunction with the SSAC's food drive.

SSAC Representatives

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): a \$750.00 check from Patrick Industries for the girls and boys track teams at Memorial for sweats, team shirts, shoes, equipment, and other miscellaneous costs; \$1,000.00 checks from Flexco Products and LaVanture Products to the Elklitics Robotics Team at Central High School; a \$500.00 check from Eric Irions for Central High School's athletic department for the football program; a \$700.00 check from the Health and Hospital Corporation of Marion County for Central High School's athletic department for the swimming program; and an \$800.00 donation from the University of Notre Dame for Cleveland Elementary School's Extra Curricular Funds for Student Activities.

Gift Acceptance

The Board recognized the Memorial wrestling team. Athletic Director, Jacquie Rost, introduced the team: Blade Corpe, David Eli, Kendall Jenkins, Darnell Johnson, Ronnie Longbrake, Philip Mathiak, Christian Mejia, Marcus Mejia, Eugene Moody-Neukom, Nick Ritchie, Ante Sete, Kaleb Summers, Tony Vaughn, and Nate Williams; and coaches: head coach, Brian Weaver, assistant coaches Nick Corpe, Mark Stewart, Dan Coulahan, Jeremy Sandefur, and Darren Vance. Mrs. Rost included David Eli's 7th place finish and Tony Vaughn's participation at the State meet. She praised their grit, work ethic and dedication.

Student
Recognition

Tony Gianesi, director of building services, gave a report on the department. Mr. Gianesi highlighted the major responsibility of the department is to support the students, staff, and community with customer service. He provided the following statistics: 13,000 students, 1,900 staff, 3,000,000 square feet of building on 558 acres, 93 custodial staff, 4 maintenance staff, and an on-call 24/7/365 department. Mr. Gianesi introduced the following staff members: CHS Head Custodian/President of the Custodian Union, Jeff Kinkaide; Dora Ross, Textbook Coordinator; Rhonda Crum, Building Services Secretary; Dave Paulson, Head of Custodial Pool; Angie Bails, Assistant Secretary; and Assistant Supervisors, Jeff Watson and Jeff Corpe.

Department
Spotlight

By unanimous action, the Board approved the following minutes:
February 24, 2015 – Public Work Session
February 24, 2015 – Regular Board Meeting

Approval of
Minutes

By unanimous action, the Board approved payment of claims totaling \$6,406,164.56 as shown on the March 10, 2015, claims listing. (Codified File 1415-101)

Payment of
Claims

By unanimous action, the Board approved an extracurricular purchase for the publication of the February Genesis in the amount of \$750.00.

Extra
Curricular
Purchases

By unanimous action, the Board approved proposed school fundraisers in accordance with Board Policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. (Codified File 1415-102)

Fundraiser
Approval

Ted Foland, energy education specialist, presented the energy education annual report. The report reviewed the cost avoidance, yearly trends, personal best buildings and consecutive years of improvement since the beginning of the program in September, 2009. In that five-year timeframe, total savings of \$5,283,463 have been realized. Mr. Foland highlighted reasons for this success as weekly building audits, tracking and evaluating 167 utility accounts, and consistent staff participation. A lengthy discussion followed his presentation with regard to continued savings, over-riding and back-up systems, compliance with future changes to IDEM policies and potential upgrades.

Energy Report

By unanimous action, the Board approved a proposed waiver to Board Policy IKEA, Transfer and Recognition of Credits, eliminating the ISTEP+ ECA testing requirement for those students who have taken and earned credit for Integrated Math I and Integrated Math II prior to 9th grade, as initially presented at the Board's February 24th meeting.

Board Policy
IKEA

By unanimous action, the Board approved the submission of a grant from Elkhart Community Schools to the Indiana Department of Education for district-wide K-2 Literacy Early Intervention. (Codified File 1415-103)

Grant
Approval

The Board received a grant submission and award update from Kim Boynton, director of grant development/PreK, highlighting the continued efforts to centralize grant processing. Mrs. Boynton responded to numerous quality control questions and a request for additional information on future updates to Board members.

Grant Report

By unanimous action, the Board approved overnight trip requests for robotics teams from Central and Memorial to travel to Kokomo on March 12 and 13, 2015, to compete in FIRST Robotics Competition Kokomo District Event; robotics teams from Central and Memorial to travel to West Lafayette on March 19 and 20, 2015, to compete in FIRST Robotics Competition Purdue District Event; and Skills USA from EACC to travel to Indianapolis on April 10, 2015 to compete in Skills USA Technical Contests.

Overnight Trip
Request

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the March 10, 2015 listing. (Codified File 1415-104)

Conference
Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel
Report

A consent agreement regarding unpaid time. (Codified File 1415-105)

Consent
Agreement

Maternity leave for certified staff member Daleanne Woods, grade 6 at Feeser, beginning 4/21/15 and ending on 5/13/15.

Maternity
Leave

Parental leave for the following five (5) certified staff members beginning 8/14/15 and ending on 6/1/16:

Parental Leave

Jennifer Aires - math at Memorial
Tracy Borger - kindergarten at Daly
Jill Coffman - grade 3 at Hawthorne
Brandy Hill - intervention at Roosevelt
Kyle Worden - science at Pierre Moran

Change in health leave for certified staff member Jamie Hill, science at Memorial, beginning 10/16/14 and ending on 2/24/15.

Health Leave

<p>Resignation of four (4) certified staff members effective on dates indicated: Kellie Heuermann - science at North Side, 6/5/15 Jamie Hill - science at Memorial, 2/25/15 Malia Jaynes - speech pathologist at Beck, 6/5/15 Jessica Webb - grade 1 at Bristol, 6/5/15</p>	<p>Certified Resignations</p>
<p>Retirement of certified staff member Joe Komins, math at EACC, at the end of the 2014-2015 school year with 30 years of service.</p>	<p>Certified Retirement</p>
<p>Regular employment for the following eight (8) classified employees, who have successfully completed their probationary periods, on dates indicated: Brent Anderson - bus driver unassigned at Transportation, 2/23/15 Francesca Anderson - paraprofessional at North Side, 2/23/15 Maritza Banuelos - secretary at Memorial, 3/2/15 Rachel Furnivall - food service at Central, 3/6/15 Robert Henning - Program Director EACC/WVPE, 2/23/15 Donisha McBride - bus helper at Transportation, 3/2/15 Lindsay Pence - paraprofessional at Riverview, 2/23/15 Melinda Riley - community liaison at Roosevelt, 3/2/15</p>	<p>Classified Employment</p>
<p>Resignation of the following two (2) classified employees effective on dates indicated: Carol Brown - food services at Memorial, 2/27/15 Ivy Copeland - food services at Memorial, 3/5/15</p>	<p>Classified Resignation</p>
<p>Retirement of the following two (2) classified employees effective on dates indicated with years of service in parenthesis, Jannie Allard - head custodian at West side, 6/30/15; (36) Zita Pontius - bus driver at Transportation, 5/29/15; (31)</p>	<p>Classified Retirement</p>
<p>Voluntary leave of absence for classified employee Oralia Arguijo, food service at Memorial, beginning 3/19/15 and ending on 4/10/15</p>	<p>Classified Voluntary Leave</p>
<p>By unanimous action, the Board approved the recommendation from Superintendent Haworth to reappoint Janice Dean to another 4-year term on the Elkhart Library Board of Trustees</p>	<p>From the Superintendent</p>
<p>Superintendent Haworth encouraged participation for the SSAC Food Drive, noting the competition between Elkhart Community Schools, Concord Community Schools and Penn Community Schools.</p>	
<p>Board member Dorisanne Nielsen shared a Notre Dame biology professor's thought provoking letter regarding the passing of Father Hesburgh.</p>	<p>From the Board</p>

The meeting adjourned at approximately 8:30 p.m.

Adjournment

APPROVED:

Signatures

Carolyn R. Morris, President

Glenn L. Duncan, Vice President

Susan C. Daiber, Secretary

Karen S. Carter, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

March 17, 2015

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 a.m.

Time/Place

Board Members

Present:

Carolyn R. Morris

Glenn L. Duncan

Susan C. Daiber

Karen S. Carter

Dorisanne H. Nielsen

Jeri E. Stahr

Roll Call

Absent:

Douglas K. Weaver

ECS Personnel Present: Rob Haworth

Doug Thorne

The Board met to review proposed bylaws and revisions to the policies adopted for Elkhart Community Schools.

Topics
Discussed

The meeting adjourned at approximately 8:30 a.m.

Adjournment

APPROVED:

Carolyn R. Morris, President

Karen S. Carter, Member

Glenn L. Duncan, Vice President

Dorisanne H. Nielsen, Member

Susan C. Daiber, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Signatures

ACCOUNT BALANCES/INVESTMENT DETAIL

FEBRUARY 2015

PETTY CASH \$ 500.00

GENERAL ACCOUNTS:

Lake City Bank	34,352,713.76
Lake City Bank - Merchant Account	336,090.80
Teachers Credit Union	2,300,749.81

SCHOOL LUNCH ACCOUNTS:

Lake City Bank	200,867.38
Change Fund	2,130.00

TEXTBOOK RENTAL ACCOUNTS:

Chase Bank	1,440,955.40
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PAYROLL ACCOUNTS:

Lake City Bank - Payroll Account	687,099.32
Lake City Bank - Flex Account	52,114.26
Teachers Credit Union-Payroll Account	50,237.68
Teachers Credit Union - Flex Account	11,659.13

INVESTMENTS:

Lake City Bank Certificate of Deposit To mature 06/26/15 at .37%	77,000.00
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\$ 39,512,117.54

ELKHART COMMUNITY SCHOOLS

DATE: 02/28/15

TO: Mr. Douglas A. Hasler

FROM: Tracey Bolin

RE: Loans – One Fund to Another

The following loan was made on 02/28/15:

\$33,000 to Fund 0200 Debt Service Fund from Fund 0100 General Fund

\$603,500 to Fund 0350 Capital Projects Fund from Fund 0100 General Fund

\$169,000 to Fund 0410 Transportation Operating Fund from Fund 0420 Trans. Bus Replacement Fund

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

March 19, 2015

TO: Board of School Trustees
Dr. Robert Haworth

FROM: Douglas A. Hasler

SUBJECT: Proposed MOU with Growing Kids

I and other ECS administrative staff have been engaged in discussions with Mike Garatoni, President of Growing Kids Learning Centers about providing preschool, and childcare services at Bristol Elementary School.

There is a need for licensed preschool/childcare providers in the Bristol area. Growing Kids Learning Centers is a high-quality, licensed provider of child care services in our community. Elkhart Schools has available space at Bristol School that would be appropriate for preschool/child care program services.

Our discussions with Growing Kids have culminated in a proposed Memorandum of Understanding (see attached). I believe that we have an opportunity to establish a unique relationship with Growing Kids that will benefit families with preschool and child care needs in/around Bristol, while also reinforcing or establishing a positive relationship between such families and Elkhart Schools.

I will be recommending your approval of the attached Memorandum of Understanding in next Tuesday night's meeting. I will also be requesting your authorization to finalize a one-year lease with Growing Kids for the use of school space at Bristol Elementary School.

Please contact me at 262-5563 if you have any questions concerning this matter prior to Tuesday night.

MEMORANDUM OF UNDERSTANDING

Elkhart Community Schools GK Bristol Childcare Corporation

Whereas, Elkhart Community Schools, a public school corporation organized under the laws of the State of Indiana, owns and operates Bristol Elementary School, located at 705 Indiana Street, Bristol , IN, 46507;

Whereas, GK Bristol Childcare Corporation (d/b/a “Growing Kids”), a private corporation, provides child care services to families in and around Elkhart, Indiana;

Whereas, Elkhart Schools and Growing Kids recognize the need for high quality child care services in and around Bristol, Indiana;

Whereas, Elkhart Schools and Growing Kids would like to partner with each other to provide child care services in available classroom space in Bristol Elementary School;

Whereas, Elkhart Schools and Growing Kids agree to enter into a Memorandum of Understanding setting forth the respective rights, duties, and responsibilities of the two parties as follows:

1. Growing Kids will provide preschool and school-age care within space leased from Elkhart Community Schools at Bristol Elementary School in Bristol, Indiana.
2. Elkhart Schools and Growing Kids are, and will remain, separate entities.
3. Growing Kids will operate the child care program as a licensed child care center under the authority of the State of Indiana’s Office of Early Learning and Out of School Care. Growing Kids will follow established enrollment and customer service policies. Growing Kids will follow established Growing Kids employment policies. Growing Kids commits to conducting criminal history background checks, and using E-Verify to determine the work authorization status of all Growing Kids employees who are assigned to the Bristol Elementary School location. Growing Kids will maintain files to demonstrate compliance with these requirements, with such files to be available for review by Elkhart Schools.
4. The Growing Kids child care program will be provided within two classrooms at Bristol Elementary School with the expectation that enrolled children will be attending

kindergarten in the following school year. Younger children may be enrolled, depending on enrollment demand and the needs of the children.

5. Growing Kids will staff one afterschool classroom, with the expectation that the enrolled children will be between the grades of kindergarten and 6th grade. While Elkhart Schools is in session, the school-age program will offer before/after school care services to students attending Bristol Elementary School. When Elkhart Schools is not in session, the school-age program will offer a full day program.
6. Growing Kids will set the days and hours of operation for the child care services. Anticipated days of operation are Monday through Friday, every week of the calendar year. The hours of operation are expected to be 6:30 am through 6:00 pm. Evening care may be provided until 11:30 pm with sufficient enrollment. The hours of care may be expanded depending on parent interest. Program services will be closed on specified holidays and will be communicated in advance to parents and Elkhart Community Schools. Weather and other unscheduled closing determinations with respect to program services may differ from determinations made by Elkhart Community Schools for the operation of its schools.
7. Growing Kids will establish tuition rates for their child care services, and will be responsible for the operating expenses of the program, including rent payable to Elkhart Schools. Growing Kids and Elkhart Schools will work together to promote the affordability of the before/after school care services at Bristol School.
8. Growing Kids is responsible for obtaining and maintaining its child care center license from the State of Indiana's Office of Early Learning and Out-of-School Care. Growing Kids is also responsible for maintaining its good standing with any other programs it chooses to participate in, like the child care voucher program.
9. Growing Kids will provide and own all classroom equipment and materials necessary to operate the program.
10. Growing Kids will provide and own all necessary administrative equipment and materials, including computer hardware/software, office equipment, front desk cabinetry, etc.
11. Elkhart Schools will make three classroom spaces at Bristol Elementary School available to Growing Kids for their use in operating the childcare program. In addition, Growing Kids will have access to adjoining hallway area, building entry, and additional bathroom facilities (if necessary for licensing compliance). These areas will be available to Growing Kids throughout the calendar year, whether school is in session or not.
12. Elkhart Schools may make other areas of Bristol School available (including the gymnasium and the cafeteria) to Growing Kids.

13. Elkhart Schools will provide an outdoor playground area, with age-appropriate equipment, for Growing Kids use. This area will be separated by a fence from other playground areas of the school. All playground structures will be owned by Elkhart Community Schools.
14. Elkhart Schools will provide support systems as follows: telephone and internet services, security and safety systems, CCTV, daily janitorial, and interior and exterior maintenance (costs covered through rent). In addition, Elkhart Schools will provide snack and meal services for Growing Kids (costs to be invoiced separately).
15. Elkhart Schools and Growing Kids will enter into a lease agreement for the purpose of documenting the respective rights and obligations of both parties. The lease term will be for one year, beginning June 15th. The lease will be subject to renewal for additional one year terms upon the mutual agreement of the parties.

Dated this _____ day of March, 2015.

For GK Bristol Childcare Corporation

For Elkhart Community Schools

Mike Garatoni

Douglas A. Hasler

Elkhart Community Schools
Proposed School Fundraising Activities
March 24, 2015 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
West Side Middle School	Multiple activities will be held to raise money for two students and one staff member battling cancer. Activities to include a dance (\$3.00 entry fee); pie in the face (\$1.00); glow sticks (\$1.00) and all donations will be accepted as well.	3/16/2015 - 4/1/2015	Heather Kidder & Carolyn Lesperance
Central High School Students for Diversity & Unity	Nelsons Golden Glow chicken will be sold on the corner of Bristol and Cassopolis Streets. Proceeds will be used to offset Diversity Week expenses	4/3/2015	Janet Riley
Memorial High Girls/Boys Golf Team	Students will participate in at least two car washes to be held at Christiana Creek Golf Course in May. Proceeds will be used to pay membership fees to Christiana Creek.	5/2/15 - 5/30/2015	Ryan Wixon
Memorial High Girls/Boys Golf Team	Teams will sell 5 gallon buckets of laundry soap. Proceeds will be used to pay membership fees to Christiana Creek. (Members will make \$10.00 per bucket sold)	3/30/2015	Ryan Wixon
Memorial Young Adult Program		3/12/2015- 3/23/2015	Tracy Sanders

CHILD CARE PROGRAMS

~~After school latch key~~ **Before and after school childcare** programs will be operated by an approved ~~outside~~ agency or by the Elkhart Community Schools in identified elementary schools within the district. ~~Before school programs may also be operated when sufficient enrollment is maintained at the site.~~

There will be no **rental** fees charged for the use of facilities **for before and after school child care** so long as the administering agency establishes not for profit tuition rates which recognize the family's ability to pay as approved by the school administration.

Agencies approved to use facilities for this purpose shall provide proof of liability insurance at a minimum of \$1,000,000. Agencies shall also assume a child to adult supervision ratio not to exceed ~~10~~**12**:1 and shall assure **they are operating in compliance with the most current requirements for before and after school child care established by the state of Indiana** ~~adult (minimum age of 21) presence in all rooms and areas occupied by students.~~

Agencies will be approved to use facilities for child care programs upon completion of a Memorandum of Agreement **with Elkhart Community Schools, approved by the Executive Director of Support Services** ~~as found in Administrative Regulation JHB.~~

MEMORANDUM OF AGREEMENT

JHB
Administrative Regulation

1. This is an agreement under the provisions of I.C. 20-5-2-1.1 between the _____ (a not-for-profit organization) and the Elkhart Community School Corporation to operate a school age childcare program for students attending _____. The program will operate before or after school, or both, only during the calendar days of the school term and with the exception of times when schools are closed by the Superintendent/Board of School Trustees.

It is understood the program will meet on school days when administration and staff are present as established by the school calendar.

2. The services to be provided by _____ include:

- A. Before and/or after school care and direct supervision for school-age children who would otherwise be left unsupervised. Said supervision and care will be under the on-site direction of a qualified adult of at least 21 years of age.
- B. Cooperation with other agencies and programs related to the needs of children and their parent/guardians.
- C. Administrative and the support services and operations required of a before and after school program. This includes all the planning, implementation and materials for the program, supervision, financial (paying staff, setting and collecting fees), employment of staff, licensing (if required), and liability requirements (coverage for all children and staff that participate) associated with operating a school age childcare program.

3. The services shall be performed between _____ and _____ of the _____ school year. Either party may, upon thirty (30) days notice or earlier by mutual consent, terminate this agreement.

4. The Elkhart Community Schools Corporation will provide a site and spaces to be designated by the building administrator. The school shall have first access to all spaces.

The Elkhart Community Schools also will provide general custodial care, utilities, local telephone services, maintenance and repair, access to recreational equipment (such as balls, bats, bean bags), certify children that are enrolled and attending _____ School, maintain communications with the Program Director and Site Director, and insurance coverage for physical premises.

5. The Elkhart Community School Corporation agrees to assist _____ with an evaluation of the program.

Memorandum of Agreement

Administrative Regulation

6. The _____ will operate in a manner which will not interfere with the rules, requirements, educational processes, and school functions of Elkhart Community Schools, and is not permitted to teach, practice or inculcate religious doctrines or distribute religious literature on school premises.

7. It is expressly understood that the _____ is an independent not-for-profit organization and is not connected in any way with the Elkhart Community Schools.

_____ shall indemnify and hold harmless Elkhart Community Schools and employees, agents, board of school trustees and individual members of its board of school trustees, and their heirs, from any and all claims, causes of action and expenses, including reasonable attorney's fees, arising out of, asserted or relating to the acts or omissions, or alleged acts of omissions, of _____ employees or agents.

8. _____ shall obtain and at all times during the term of the Agreement maintain in effect liability insurance providing coverage of at least \$_____ per occurrence and \$_____ in the aggregate. Elkhart Community Schools shall be named as an insured under such insurance, and the policies of insurance shall provide for at least fifteen (15) days' written notice to Elkhart Community Schools before such insurance is canceled, terminated or expires. _____ shall, upon request by Elkhart Community Schools, furnish Elkhart Community Schools with copies of such policies of insurance and certificates evidencing such insurance.

9. This Memorandum of agreement exists between the _____ and the Elkhart Community Schools Corporation as an understanding of the requirements and services each shall provide in conducting a school age childcare program and shall be signed by the authorized agents of _____ and the Elkhart Community Schools Corporation.

Elkhart Community Schools

Date

Date



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ADULT AND COMMUNITY EDUCATION
Elkhart Community Schools
2424 California Road, Elkhart, IN 46514-1226
(574) 262-5678 / 5675 fax
www.elkhart.k12.in.us

REVISED
March 24, 2015

MEMORANDUM OF UNDERSTANDING

DATE: MARCH 24, 2015
TO: BOYS & GIRLS CLUB OF ELKHART COUNTY
FROM: DEB WEAVER, DIRECTOR OF ADULT & COMMUNITY EDUCATION
RE: KIDSCARE

Boys & Girls Club of Elkhart County KidsCare will provide the following services to students/families of Elkhart Community Schools:

- Provide before and after school childcare services starting August 2015 for the following schools: Beck, Cleveland, Daly, Eastwood, Feeser, Hawthorne, Monger, Pinewood, Riverview, Roosevelt, and Woodland; there is the possibility of a hub site based on enrollment numbers;
- Provide childcare services beginning at 5:30 a.m./6:30 a.m. until the schools start time (based on parent need) and be available immediately after school ending no earlier than 5:30 p.m.
- Offer earlier or extended hours based on family needs;
- Provide homework help, reading and recreational activities;
- Provide a staff-student ratio of 1 to 12 and at least two (2) staff on site;
- Provide criminal background check for every childcare staff;
- Provide an annual MOU review with ECS;
- Provide supplies for each site;
- Continue current Elkhart Community Schools childcare rates for 2015-2016 as follows:
 - Full Day AM & PM Weekly Rate
 - One Child \$45.00
 - Second Child \$30.00
 - Each Additional Child \$15.00
 - ½ Day AM or PM Weekly Rate
 - One Child \$25.00
 - Each Additional Child \$15.00
- Charge a non-refundable \$15.00 per child, a maximum of \$30.00 registration fee per family per school year and;
- Provide regular monthly contact with each school principal;

Elkhart Community Schools will provide the following:

- Provide adequate facility space for before and after care including custodian and utilities;
- Provide access to technology for staff and student use;
- Provide access to telephone;



Grant Approval Form

DATE: 3/12/2015

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Tessa Sutton

SCHOOL /ENTITY APPLYING: Roosevelt STEAM Academy

GRANT TITLE: Teachers Credit Union Foundation Grant

GRANT APPLICATION READ [X] YES [] NO

ENTITY APPLYING TO: Teachers Credit Union

GRANT AMOUNT: \$5000

GRANT SUBMISSION DEADLINE: Not Specified

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: Tessa R. Sutton

EXPLANATION OF GRANT:

The grant funding would support the Let's Build an Orchestra Campaign aimed at supporting the El Sistema Program at Roosevelt STEAM Academy. The funding received for the Let's Build an Orchestra Campaign is utilized to support purchase of equipment, music and other necessary items for the valuable program.

IF PART OF GRANT, NOTIFY:

Table with 4 rows: Director of Technology, Director of Safety and Security, Director of Student Services, Director of Food Services. Columns include checkboxes for YES/N/A and Date Contacted.

SUSTAINABILITY PLAN:

The Let's Build an Orchestra Campaign will continue to seek grants and community partnerships to support the Roosevelt STEAM Academy orchestra.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Purchase equipment for the El Sistema music program to continue to build the orchestra

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Tessa Sutton

BOARD: [] APPROVED [] DENIED

DATE OF BOARD APPROVAL



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INSTRUCTION AND LEARNING
J.C. Rice Educational Services Center
Elkhart Community Schools
2720 California Road, Elkhart, IN 46514-1220
(574) 262-5559
(574) 262-5556 fax
www.elkhart.k12.in.us

March 11, 2015

Dear Elkhart Community Schools' Board of School Trustees,

I was notified by Ms. Spear on Wednesday March 11, 2015 in regards to an Indiana Institute for Youth grant opportunity that she became aware of at a date beyond the designated deadline for submission. The grant deadline was on March 10, 2015; however the Indiana Institute for Youth provided an extension for submission to Ms. Spear if she submitted her grant application on March 11, 2015. Ms. Spear contacted me to inquire if she could submit the grant application to cover lodging and registration for the Speech Language Pathology State Conference. I asked Ms. Spear to provide the Request for Grant Approval Form and am attaching this letter to explain the reason for submission of the grant application prior to Board Approval.

I apologize for the submission of the grant application prior to Board Approval. If awarded, the opportunity to attend the conference will provide valuable professional development for Ms. Spear in her work as a Speech Language Pathologist at Daly Elementary, as well as, provide the opportunity for her to share the information she gains with her colleagues. It is always my intention to follow all guidelines set forth by the Board of School Trustees in regards to grants; however the timeline for submission of the grant did not allow the appropriate approval steps to occur prior to submission.

Sincerely,

Kimberly Boynton

Director of Grant Development



Grant Approval Form

DATE:

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM:

SCHOOL /ENTITY APPLYING:

GRANT TITLE:

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO:

GRANT AMOUNT:

GRANT SUBMISSION DEADLINE:

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION:

EXPLANATION OF GRANT:

The grant funds would cover lodging costs and registration for the Indiana Speech Language Hearing Association (ISLHA) 2015 State Convention.

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF STUDENT SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED <input type="text"/>

SUSTAINABILITY PLAN:

No additional costs are expected.

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

Pay for registration and lodging fees for convention attendance.

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Nicole Spear

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart Memorial HS

Class/Group: Charger Speech

Number of Students: 5

Date/Time Departing: March 27, 2015 (after advisory)

Date/Time Returning: March 29, 2015 very late

Destination: Fishers HS, Fishers Indiana
City State

Overnight facility: Hotel in Fishers.

Mode of transportation: Parent of team member, Christy Thrasher.

Reason for trip: State Speech Tournament

Names of chaperones: Todd Eflits - head coach

& Christy Thrasher - parent of Katy Genser

Cost per student: \$75.00

Describe Plans for Raising Funds or Funding Source: Donations for student performances

Plans to defray costs for needy students: not needed.

Are needy students made aware of plans? not needed.

Signature of Teacher/Sponsor: [Signature]

Signature of Principal: [Signature] Date: 3-12-15

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: [Signature] Date: 3/12/15

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Memorial High School

Class/Group: Marching Band

Number of Students: 100-150

Date/Time Departing: May 23, 2015

Date/Time Returning: May 24, 2015

Destination: Speedway IN
City State

Overnight facility: Greenwood High School

Mode of Transportation: School Bus

Reason for trip: Performance / PR

Band will march around the track and will get tickets to watch the race.

Names of chaperones: Band directors and 1 chaperon per 10 students

Cost per student: \$10 in food costs.

Describe Plans for Raising Funds or Funding Source: No plans - if anyone has an issue with food we will have food available.

Plans to defray costs for needy students: _____

Are needy students made aware of plans? _____

Signature of Teacher/Sponsor

Kurt Wein

Signature of Principal:

Mark J. [Signature]

Date: 3/17/15

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of ~~Assistant~~ Superintendent:

[Signature]

Date: 3/15/17

Approval by Board: _____

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: Elkhart Central HS

Class/Group: Orchestras

Number of Students: 70

Date/Time Departing: April 3, 2016, 6:00 p.m.

Date/Time Returning: April 7, 2016, 2:00 p.m.

Destination: New York NY
City State

Overnight facility: Embassy Suites, 909 Parsippany Boulevard, Parsippany, New Jersey, 07054

Mode of Transportation: Charter Bus

Reason for trip: The reasons for the trip are to provide a unique performance venue, a cultural experience, and an educational opportunity.
We would perform at the Sony Building Atrium, which is one of New York's most highly visited corporate building atriums.

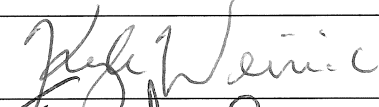
Names of chaperones: Kyle Weirich, Jeffery Hatfield, Kyle Miller, Additional Orchestra Parents

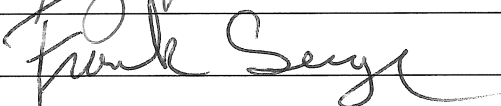
Cost per student: \$899.00

Describe Plans for Raising Funds or Funding Source: Three fund raisers would be provided for our students to off set the cost: a mum sale, a popcorn sale and a cheese/sausage/chocolate sale.


Plans to defray costs for needy students: Fund Raisers listed above.

Are needy students made aware of plans? Yes.

Signature of Teacher/Sponsor: 

Signature of Principal:  Date: 3/6/15

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of ~~Assistant~~ Superintendent:  Date: 3/19/15

Approval by Board: _____



Elkhart
Community Schools

inspiring excellence

Elkhart Central High School Orchestras

Kyle Weirich, Director
Jeffery Hatfield, Assistant Director
Kyle Miller, Assistant Director

1 Blazer Boulevard, Elkhart IN 46516-4565
Telephone 574/295-4743; Fax 574/295-4712
www.blueblazers.org

March 4, 2015

To the Elkhart Community Schools Board of Education:

I am writing to request permission for the Elkhart Central High School Orchestras to travel to New York City from April 3 to April 7, 2016. The reasons for the trip are to provide a unique performance venue, a cultural experience, and an educational opportunity.

We would travel via motor coach from Elkhart to New York. We would perform at the Sony Building Atrium, which is one of New York's most highly visited corporate building atriums.

While in New York we would visit Liberty Island, Ellis Island, National September 11 Memorial and Museum, Carnegie Hall, the NBC Studio, and Rockefeller Center. We would also experience a personalized, guided tour of Manhattan lead by a local tour guide, and we would enjoy a Spirit Student Dinner / Dance Cruise, which is a three-hour cruise offering a spectacular view of New York City and featuring music, dancing, and a buffet dinner. We would dine at Planet Hollywood (Times Square) and Puglia's (Little Italy). We would also attend a concert of the New York Philharmonic Orchestra and a Broadway Musical production. Attached is a proposed itinerary with more information.

The cost per student would be 899.00/quad occupancy. Quad occupancy for adults will cost \$895. This includes all transportation, accommodations, admissions, a group photo in Times Square (each student receives a copy), and breakfast and dinner daily. Three fund raisers would be provided for our students to off set the cost: a mum sale, a popcorn sale and a cheese/sausage/chocolate sale. The cost of the trip will be divided into five payments due on 5/15/15, 7/15/15, 9/15/15, 11/15/15, and 2/15/16. Cancellation terms are outlined in the attached itinerary.

The chaperones would include me, two assistant orchestra directors, an ECHS administrator, and approximately ten parents. Approximately 70 students will attend the trip, which will provide an adult student ratio of at least 1:5. A high standard of student behavior would be expected and enforced. All school rules would be in effect for the entire trip. Any student involved in a major disciplinary problem would be sent home immediately, at the parent's expense.

Thank you for considering this request. The tour would be a unique cultural and educational experience that many students would not otherwise experience. It would be something for them to remember and cherish for the rest of their lives.

Sincerely,

Kyle Weirich, Director
Elkhart Central High School Orchestras

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: March 19, 2015
 TO: Dr. Robert Haworth, Superintendent
 FROM: Dr. John Hill
 RE: **Conference Leave Requests**
March 24, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>CLASSROOM MANAGEMENT: PREVENTING DEFIANCE (SESSION 2)</p> <p>This workshop will provide information regarding the latest best practices teachers can use to improve behavioral interactions and interventions with students in the classroom.</p> <p>March 26, 2015 (1 day's absence)</p> <p>Elkhart, IN</p> <p style="padding-left: 40px;">KARLA DOYLE - EASTWOOD (1-1)</p> <p style="padding-left: 40px;">BILLIE JO ETCHASON - EASTWOOD (1-1)</p> <p style="padding-left: 40px;">KIM HAAS - EASTWOOD (1-1)</p> <p style="padding-left: 40px;">NICOLE HARRIS - EASTWOOD (2-1)</p> <p style="padding-left: 40px;">BARBARA YIKES - EASTWOOD (1-1)</p>	\$0.00	\$340.00
<p>INDIANA ASSOCIATION OF SCHOOL PSYCHOLOGISTS REGION 2 WORKSHOP</p> <p>This workshop will provide in-depth information regarding the new Woodcock-Johnson IV test administration and understanding how it applies to the CHC theoretical model. The presentation will also include an overview on cognitive, achievement and oral language batteries and how they can be utilized to operationalize the Patterns of Strengths and Weaknesses model identifying learning disabilities.</p> <p>March 27, 2015 (2 day's absence)</p> <p style="padding-left: 40px;">DANIELLE MILLER - SPECIAL EDUCATION (1-2)</p> <p style="padding-left: 40px;">LISA WARD - SPECIAL EDUCATION (1-1)</p>	\$65.38	\$0.00
<p>INDIANA STATE SKILLS USA COMPETITION</p> <p>Accompanying students to the State Skills USA Competition.</p> <p>Indianapolis, IN</p> <p>April 10 - 11, 2015 (0 day's absence)</p> <p style="padding-left: 40px;">JON CHEVALIER - EACC (2-3)</p> <p style="padding-left: 40px;">RAY COLLINS - EACC (1-0)</p> <p style="padding-left: 40px;">NICOLE DYER - EACC (0-0)</p>	\$1,750.61	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
ANGELA GORTNEY - EACC (1-4) RYAN GORTNEY - EACC (2-8) MARK HUCKLEBERRY - EACC (0-0) LAURIE HUND-SCHEIBER - EACC (2-4) AMBER KOSAR - EACC (0-0) JOHN KRAUS - EACC (2-2) ZENO LADAS - EACC (1-1) JEFF LINDKE - EACC (0-0) MIKE MALONEY - EACC (1-0) MARGARITA MCCLAIN - EACC (1-3) TRACY PLANK-TEEGARDEN - EACC (2-3) JAIME STITH - EACC (3-5) AMY STUTZMAN - EACC (2-2) MICHELE ZACHARY - EACC (2-4)		
2015 INDIANA SUMMIT ON OUT-OF-SCHOOL TIME LEARNING This summit will be two days of exciting keynote speakers, networking events, exhibitors, and more than 50 workshops on out of school learning. Indiana's top talent will be sharing the latest advances in the field, focusing on special project-based learning workshops. Indianapolis, IN April 13 - 14, 2015 (2 day's absence) KATHY NUSBAUM - CENTRAL (1-2)	\$487.50	\$170.00
ADVANCED PLACEMENT TRAINING AND INCENTIVE PROGRAM INDIANA (TIP-IN) MOCK EXAM GRADING The workshop will provide an opportunity for teachers to deepen their understanding of the redesigned exam in order to better prepare students for the AP exam. Indianapolis, IN April 17, 2015 (1 day's absence) JIM MACKIEWICZ - CENTRAL (0-0)	\$0.00	\$0.00
AMERICAN ASSOCIATION OF FAMILY AND CONSUMER SCIENCES CONFERENCE This conference will provide professional development information and new ideas to enrich the instruction which drives the FACS curriculum. Indianapolis, IN April 21, 2015 (1 day's absence) JENNIFER HIGLEY - PIERRE MORAN (0-0) ANN JAGLA - MEMORIAL (0-0)	\$246.55	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
<p>ANNUAL MEASURABLE ACHIEVEMENT OBJECTIVES (AMAO) WORKGROUP SESSION WITH THE INDIANA DEPARTMENT OF EDUCATION</p> <p>ECS is in the process of writing an improvement plan to ensure students who are limited English proficient attain English proficiency, develop high levels of academic attainment of English, and meet the same challenging State academic content and achievement standards as all students are expected to meet. During this workgroup session, the IDOE will be helping Elkhart write this plan.</p> <p>Indianapolis, IN</p> <p>April 24, 2015 (1 day's absence)</p> <p>BRAD SHEPPARD - ESC (5-10)</p> <p>BETH WILLIAMS - ESC (4-7)</p>	\$715.00	\$0.00
<p>PROJECT EXCEL PROFESSIONAL DEVELOPMENT DAY AT VINCENNES UNIVERSITY</p> <p>Participation in Professional Development Day is required for Project Excel staff who are teaching dual credit courses at the EACC.</p> <p>Vincennes, IN</p> <p>May 12 - 13, 2015 (2 day's absence)</p> <p>JAIME STITH - EACC (4-7)</p>	\$400.53	\$0.00
<p>NATIONAL SCIENCE TEACHERS ASSOCIATION (NSTA) SCIENCE, TECHNOLOGY, ENGINEERING, AND MUSIC (STEM) EXPO AND FORUM</p> <p>In this four day workshop, participants will explore ways to support classroom teachers in moving from structured hands-on science with teacher-prescribed directions to a more inquiry-based approach where students take more responsibility for their learning.</p> <p>Minneapolis, MN</p> <p>May 20 - 23, 2015 (4 day's absence)</p> <p>MORGAN MINISEE-LOWE - ROOSEVELT (2-2)</p>	\$266.50	\$255.00
<p>INDIANA ASSOCIATION FOR ADULT AND CONTINUING EDUCATION (IAACE) CONFERENCE</p> <p>This conference will provide an opportunity to network with other adult education teachers, counselors, and administrators statewide. There will also be workshops covering curriculum and programming for College and Career Readiness instruction.</p> <p>April 29 - May 1, 2015 (3 day's absences)</p> <p>French Lick, IN</p> <p>DARCEY MITSCHELEN - COMMUNITY EDUCATION (2-1)</p> <p>DEB WEAVER - COMMUNITY EDUCATION (5-10)</p>	\$1,169.44	\$0.00

2014 - 2015 CONFERENCES	EXPENSES	SUBSTITUTE
ADVANCED PLACEMENT SUMMER INSTITUTE IN MUSIC THEORY This workshop is led by experienced instructors who teach specifically to Advanced Placement Music Theory providing educators with the support and training needed to develop effective strategies for teaching an Advanced Placement course. Chicago, IL July 13 - 16, 2015 (0 day's absence) DAVID BRENNAN - MEMORIAL (0-0)	\$1,743.40	\$0.00
FOR CONFIRMATION ONLY: (RECEIVED TOO LATE FOR PRIOR APPROVAL)		
FILEWARE This training will provide an opportunity to stay up-to-date with the developments regarding the functions of software critical to the District's management of Apple-branded devices. Indianapolis, IN March 18 - 20, 2015 (3 day's absence) STEPHEN DECOOK - TECH SERVICES (0-0)	\$1,079.00	\$0.00
TOTAL	\$7,923.91	\$765.00
2014 YEAR-TO-DATE GENERAL FUNDS	\$33,623.70	\$5,135.00
2015 YEAR-TO-DATE GENERAL FUNDS	\$2,181.75	\$850.00
2014 YEAR-TO-DATE OTHER FUNDS	\$169,312.37	\$14,490.00
2014 YEAR-TO-DATE ADJUSTMENTS	(\$7,035.40)	(\$680.00)
2015 YEAR-TO-DATE OTHER FUNDS	\$28,035.75	\$1,360.00
2015 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
GRAND TOTAL	\$226,118.17	\$21,155.00

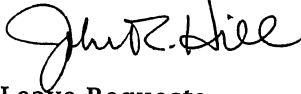
(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school yr.)

ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

DATE: March 24, 2015

ADDENDUM

TO: Dr. Robert Haworth, Superintendent

FROM: Dr. John Hill 

RE: **Conference Leave Requests**
March 24, 2015 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2014-2015 CONFERENCES	Expenses	Substitutes
INDIANA INTERSCHOLASTIC ATHLETIC ADMINISTRATORS ASSOCIATION This conference will provide information and updates regarding high school athletics. Indianapolis, IN March 21 - 24, 2015 (2 day's absence) JACQUIE ROST - MEMORIAL (1-4)	\$561.10	\$0.00
	\$561.10	\$0.00

(The figures in the parentheses indicate the number of conferences and the number of absence days previously approved for the current school year.)



Date: March 24, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Subject: Personnel Recommendations

Certified

- a. **Consent Agreement** – We recommend the approval of two consent agreements regarding unpaid time.

- b. **Change to Maternity Leave** – We recommend a change in a maternity leave for the following employee:

Allison DeShone	Daly/Grade 2
Begin: 3/10/15	End: 4/3/15

- c. **Retirement** – We report the retirement of the following employee at the end of the 2014-15 school year:

Valerie Yoder	North Side/Math	24 Years of Service
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Classified

- a. **New Employees** - We recommend regular employment for the following classified employees:

Carla Anderson Began: 1/5/15	Daly/Food Service PE: 3/12/15
Tanisha Anderson Began: 1/8/15	Transportation/Bus Driver Unassigned PE: 3/16/15
Mary Downing Began: 1/5/15	Monger/Registered Nurse PE: 3/11/15
Shannon Fisher Began: 1/5/15	Feeser/Paraprofessional PE: 3/12/15

Miranda Fulmer Began: 1/5/15	Beck/Paraprofessional PE: 3/12/15
Dinita House-James Began: 12/17/14	Beck/Paraprofessional PE: 3/9/15
Jasmina Klapuh Began: 1/5/15	Hawthorne/Paraprofessional PE: 3/12/15
Sandra Molano Romero Began: 1/5/15	Pinewood/Food Service PE: 3/12/15
Jennifer Outlaw Began: 1/12/15	Woodland/Paraprofessional PE: 3/19/15
Laura Petersheim Began: 1/5/15	Bristol/Paraprofessional PE: 3/12/15
Clay Powell Began: 1/12/15	Transportation/Bus Driver Unassigned PE: 3/19/15
Gary Roth Began: 1/12/15	Central/Custodian PE: 3/18/15
Terroll Sanders Began: 1/5/15	Beardsley/Paraprofessional PE: 3/12/15

a. Resignation – We report the resignation of the following classified employees:

Heidi Bentzer Began: 11/3/14	Cleveland/Paraprofessional Resign: 3/10/15
Connie Davis Began: 9/17/12	Beardsley/Food Service Resign: 4/3/15
Bruce Dudley Began: 2/13/06	Hawthorne/Custodian Resign: 3/27/15
Vicky Scott Began: 11/25/13	Beardsley/Paraprofessional Resign: 3/12/15
James Taylor Began: 10/22/12	Pierre Moran/Attd Community Liaison Resign: 4/3/15

b. Retirement – We report the retirement of the following classified employee:

David Fager Began: 1/21/85	Woodland/Custodian Retire: 3/20/15 30 Years of Service
--------------------------------------	---

c. **Termination** - We recommend the termination of the following classified employee:

Cheryl Nieves
Began: 9/30/14

Transportation/Bus Helper
Terminated: 3/18/15
Board Policy GDPD Section 1 a,b,f,g

d. **Change to Retirement** - We recommend a change in retirement of the following classified employee:

James Conklin Jr.
Began: 12/13/04

Transportation/Bus Driver Unassigned
Retirement: 4/24/15
10 Years of Service

e. **Voluntary Leave** - We recommend a voluntary unpaid leave for the following classified employees:

Oralia Arguijo
Begin: 3/9/15

Roosevelt/Food Service
End: 4/10/15

Karen Mackowiak
Begin: 3/6/15

Osolo/Paraprofessional
End: 3/20/15

f. **Medical Leave** - We recommend the unpaid medical leave of the following classified employee:

Sara Valencia
Begin: 12/8/14

Memorial/Secretary
End: 6/11/15

Elkhart Community Schools

ADDENDUM to PERSONNEL RECOMMENDATIONS

Date: March 24, 2015
To: Dr. Robert Haworth
From: Mr. W. Douglas Thorne
Re: Personnel Recommendations

Certified

- a. **Administrative Appointment** – The administration recommends confirmation of the following administrative appointment effective April 30, 2015:

**Dawn McGrath
Deputy Superintendent**

Education: Bachelor's Degree – Northern Illinois University, 1981
Master's Degree – Northern Illinois University, 1983
Doctorate – Ball State University, 2006

Experience: Director of Secondary Education, Hamilton Southeastern Schools
Director of Special Programs, Kokomo Center Schools
Director of Special Education, Indiana Department of Education
Project Director, Indiana Department of Education